



2025 Saint Patrick's Day Vendor Application

DAY, TIME & LOCATION

The 2025 Saint Patrick's Day Parade and Siamsa (Celtic Celebration) will be held on Saturday March 15, 2025, from 11 A.M. to 5 P.M. at The Gateway, downtown Salt Lake City. Vendors are encouraged to be ready by 10 AM

ALL PAYMENTS DUE IN FULL PRIOR TO the event:

Business Name: _____

Contact Person: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____

Mobile Phone: _____ Email: _____

Business Website Address: _____

Do we have your permission to publish your business contact information on our website? Yes ___ No ___

Number of 10 ft. X 10 ft. stalls you require _____

Booth Cost (per 10x10 ft.)

Local, Craft, Artisan or Non-Profit/Informational - \$80

Business (larger than 20 employees) - \$125

Political - \$350

Foodservice – Please email hiberniansocietyofutah@gmail.com for application and Gateway specific rules.

Checks should be made out to: **Hibernian Society of Utah** or Venmo at [Hibernian-SocietyofUtah](#)

Mail completed application with check or money order to **PO Box 9389, Salt Lake City Utah 84109** or email application to: hiberniansocietyofutah@gmail.com

THINGS TO KNOW

- This is a rain or shine event; no refunds will be offered. In the event of rain or snow, we will make adjustments the morning of the event to re-locate as many vendors as possible to an indoor area.
- **Unloading and set up starts at 8:00 AM – 10:00AM (we need all cars/delivery vehicles moved by 10AM) The Rio Grande Street closes at 10:00AM**
- Individual stall size will be approximately 10 feet X 10 feet.
- Vendors requiring more space, due to selling space, prep space, or parking space, (for trailers, etc.) will be required to purchase extra booths.
- Farmers are defined as those people who grow and sell fresh produce or plants that are NOT subject to collecting and remitting sales tax to the Utah State Tax Commission.
- Farmers who grow produce or plants that are value enhanced by decorative containers or by further processing (salsas, jams, jellies, cheeses, butters, etc.) are subject to sales tax collection.



- Only the vendor, family members and/or employees will be permitted to sell from your stall.
- The Hibernian Society of Utah make no claims of guarantees with regard to attendance, sales, or exposure.
- **All vendors must be in place by 10 AM on event day!** If you have an emergency and cannot attend the event, please notify Jaret Gibson by 9 AM 801-755-8458

BEVERAGE SALES

- No alcoholic beverages may be sold at the 2025 Saint Patrick's Day Parade and Siamsa. The Hibernian Society of Utah reserves the right to sell all alcoholic beverages at the 2025 Saint Patrick's Day Parade and Siamsa, unless otherwise approved by The Hibernian Society of Utah.

STRUCTURES, POWER & GENERATORS

- The Gateway has a very limited amount of power sources. If your booth requires power, the use of generators is the most reliable method.
- If you use a generator, it needs to be in a quiet mode during the event.
- ALL structures must be secure enough to withstand sustained winds of 50 MPH, NO EXCEPTIONS! Anchors of 50 lbs. per leg are needed.
- You will not be allowed to set up your booth structure if you do not meet these requirements.

TRASH

- All vendors are required to clean up and carry out all garbage in their stall away from the premises at end of the event. Do not use the portable toilet provided. Any vendor caught disposing of any trash in the portable toilet will be subject to the fines levied by the portable toilet company.

TAX

- TAX – please refer to the Utah Special Event Tax guidelines listed in the weblink below – vendors are responsible for following the States rules and regulations.
- <https://tax.utah.gov/sales/specialevents>
- All vendors, except for farmers that sell only freshly grown produce and/or plants grown by them are subject to collecting sales tax from their customers and remitting the sales tax to the Utah State Tax Commission. This is accomplished through a Special Event Sales Tax Form; you cannot remit these taxes on your usual form.
- All required sales tax collection and remittance is the sole responsibility of each individual vendor.

HEALTH DEPARTMENT

- **Prepared food vendors must carry the proper permits from the Salt Lake County Health Department and meet fire department regulations.**
<https://slco.org/health/permits/>
- All food vendors are required to be in compliance with Salt Lake County Health Department and/or the Utah Department of Agriculture regulations.
- Food vendors preparing or sampling on site are required to have a Food Handler's Permit and a Temporary Food Service Permit for Seasonal Events.
- **You must display both permits in your booth or you will not be allowed to sell food prepared or sampling on site.**
- We reserve the right to move or reassign vendor locations to facilitate food safety as deemed necessary.



Helpful Links to local rules and regulations

- [Salt Lake Valley Health Department Food Booth Information \(prepared food vendors\)](#)
- [Fire Department Requirements for Cooking Tents](#)
- [Utah Department of Agriculture and Food Outdoor Market Requirements \(packaged food, meat, honey\)](#)
- [Utah Department of Agriculture Website](#)

The Hibernian Society of Utah will not be held liable for any injury, theft, or damages of any kind, before, during or after the event. The vendor, presenter, applicant, will hold The Hibernian Society of Utah and/or any of its representatives harmless for and against any and all claims. By signing this application, you agree that you have completely read, understand, and will follow all the Rules & Regulations of The Hibernian Society of Utah 2025 Saint Patrick's Day Parade and Siamsa.

Signature: _____ Date: _____

Please print the name of the above signer: _____